



**INVITATION TO TENDER FOR UPGRADING WORKS ON EXISTING
PLAYGROUND TO AN INCLUSIVE PLAYGROUND AT THE CEREBRAL PALSY
ALLIANCE SINGAPORE (CPAS)**
(Our Ref: ITT/IPLAY/2020/003)

SECTION C – REQUIREMENT SPECIFICATIONS

1. Tenderers shall in the tender quote include and provide, not limited to, labour, transport, materials, parts, and all necessary accessories for the supply, installations, testing & commissioning and statutory application & submission for all the works specification (hereafter called the "Works"). This Tender is for upgrading works on existing playground to an inclusive playground at the Cerebral Palsy Alliance Singapore (CPAS) in the attached annexes.
2. Tenderers shall carry out and complete the Work diligently and in accordance with the said specifications on or before the Date for completion of the Works specified in **APPENDIX A**. In this connection, Tenderers shall supervise the work of its agents and servants accordingly and that all equipment is of specified quality.
3. Tenderers shall submit a Draft Implementation Plan (in format specified in **APPENDIX B** of this Section) as part of the Tender Offer showing the time schedule and sequence of events necessary for the delivery and provision of the Goods and Services.
4. Tenderers shall include with their tender submission the following:
 - (a) Company profile;
 - (b) List of clientele and / or similar projects completed in the past 5 years; and
 - (c) A copy of the company's audited Financial Report.
5. Tenderers shall designate a Project Manager for the purposes set out in Clause 21 of the Conditions of Contract. The name, designation, email address and mobile number of the proposed Project Manager must be set out in the Quotation Offer.
6. Tenderers shall make provisions for a Site Supervisor to be on site on whichever day there is work done on site. The name of the Site Supervisor has to be made known and the Site Supervisor properly introduced upon Award of Contract. This is to ensure that there is proper supervision and accountability of the workers and works that are carried out.
7. Tenderers should cover workmen compensation / public liabilities for the staff at the replacement works area.
8. Tenderers shall take into consideration of all building / office works and application of statutory application that may involve in this job.

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9. All works performed shall comply in full with the relevant regulations that govern the installation, safety and certification of the system:
 - (a) Singapore Standard Code of Practice CP5: 1998 Electrical Installations;
 - (b) Codes of Practice Made Under Section 40B(3) of the Workplace Safety and Health Act.
10. All item specifications shall be checked by the Tenderers on site before commencing any work. Any discrepancies occurring in the lists must be referred to CPAS before commencement of any work or the Tenderers bear full responsibility for the same.
11. Tenderers shall as far as possible reduce the impact of replacement works (e.g. noise and air pollutants) to the daily operations of CPAS.
12. The Tenderers shall, at his own expense, remove all tools, surplus materials and rubbish from the premises and leave it in a clean and tidy condition, upon completion of the Works or the termination of the Agreement whichever the earlier.
13. Any defects arising from materials supplied by the Tenderers or workmanship not in accordance with the Agreement which may appear within the warranty period and which are notified by the Employer / Owner in writing to the Tenderers from time to time on or before expiration of the said warranty period or such time may be agreed by the parties shall be made good by the Tenderers at his own expense within five (5) days after receipt of such notification.
14. CPAS shall have the right to accept parts of Tender Offers from one or more Tenderers except in the case of Tenderers that expressly stipulate to the contrary in their Tender Offers as set out in Clause 8 of the Instructions to Tenderers.
15. Payment shall be made via GIRO; 40% deposit upon confirmation of job, 55% upon completion of works / services and 5% after one-year warranty.
16. Prospective tenderers who wish to seek clarifications or require a site visit, please contact Ms Susan Tan at 6584 3528.
17. CPAS's Representative(s) for this Contract and the corresponding contact details are as follows:

Name / Designation: Susan Tan
Senior Executive
Advocacy & Marketing

Email address: susan_tan@cpas.org.sg

DID: 6584 3528

Address: Cerebral Palsy Alliance Singapore
Cerebral Palsy Centre
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APPENDIX A

1. Overall View of Project

- 1.1 The Cerebral Palsy Alliance Singapore (CPAS) admits clients with cerebral palsy and multiple disabilities. Many of our clients are on mobility aids such as wheelchairs and walking frames. Prospective and successful tenderer(s) shall be mindful of this attribute.
- 1.2 Total duration of upgrading works on the existing playground to an inclusive playground at CPAS is approximately 24 weeks from January 2021 to June 2021. Tenderers shall commence the project and complete by as below

S/No	Description	Date
1.	Start Date for On-Site Works	January 2021
2.	Project / Work Handover Date	30 June 2021

Before the site is available for playground upgrading works to commence, Tenderers are to do all due diligence survey of the site, study the drawings and documentations in detail, clarify with CPAS where necessary, so that upgrading works can commence on site from 1 January 2021.

Tenderers are also expected to commence on works off-site, such as purchase of fixtures / materials, by January 2021.

All works shall be carried out on Mondays to Saturdays from 8.00 am to 6.00 pm, or otherwise agreed. Details of the working hours shall be discussed before commencement of the project.

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APPENDIX B**CONTRACTOR'S WORKS PROGRAMME (SAMPLE ONLY, CONTRACTOR TO PROPOSE)**

	% of overall works	No. of weeks from commencement
<ol style="list-style-type: none"> 1. Preliminaries includes site setting up, safety barricades netting, DANGER sign notices, safety measures, reinstatement, etc. 2. To supply labour and tools to remove the existing children playground equipment and EPDM rubber flooring including disposal off site 3. To supply and install new Inclusive Playground Equipment 4. To supply labour and materials to lay new 50mm thick EPDM safety rubber flooring system comprising of: <ul style="list-style-type: none"> • 40mm thick SBR black base • 10mm thick EPDM coloured capping wear-resistant top coat with design pattern subjected to CPAS's approval 5. To supply labour and material to chemical clean and wash the existing stained Jonite stone drain gratings surrounding the perimeter of the playground 		

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